

SINTERIT PRIVACY POLICY

§ 1 General provisions

1. This Privacy Policy is to tell you about what kinds of data Sinterit collects from you, how processes it and for what purposes, as well as to inform you about your rights related to this.
2. This Privacy Policy is addressed to our clients, potential clients, visitors to the Website, persons using our contact form or e-mailing us for the purpose of commercial communication on Sinterit products or business cooperation and persons receiving newsletter from the Company.
3. To provide more detailed information about processing data of other groups of people that mentioned above e.g. job candidates Sinterit may use other documents than this Privacy Policy.

§ 2 Glossary

1. 'Company' or 'Sinterit' means Sinterit sp. z o. o. with its legal seat in Cracow (30-741), at Nad Drwiną 10 street, building B-3, entered into register of businesses hold by District Court for Kraków-Śródmieście, 11th Commercial Division under number 535095, Tax Identification Number (NIP): 6793106416, share capital: 102.200.00 PLN.
2. 'personal data' means any information relating to an identified or identifiable natural person ('data subject'); an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person;
3. 'processing' means any operation or set of operations which is performed on personal data or on sets of personal data, whether or not by automated means, such as collection, recording, organisation, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction;
4. 'Website' means Sinterit website sinterit.com, where Sinterit informs about its business activity and contacts potential Clients;

§ 3 Personal data controller

Sinterit is a controller of your personal data that you provided us with while contacting the Company by e-mail, phone, postal mail, Website or by any other way using the Website. You may contact Sinterit with regards your personal data by e-mail: data@sinterit.com.

§ 4 Purpose of personal data collection

1. Sinterit may process your personal data for the following purposes:
 - 1) to conduct business correspondence or talks, in particular to reply to messages sent via the contact form or by e-mail - pursuant to art. 6(1)(b) GDPR;

- 2) to reserve a place in the queue of subscriptions for the purchase of some of Sinterit products - pursuant to art. 6(1)(a) GDPR;
- 3) to inform you about updates, conference announcements, use-cases, trade fairs, and other key information from Sinterit via our newsletter, provided that you gave us your consent for sending it to you - pursuant to art. 6(1)(a) GDPR;
- 4) if a sales agreement is concluded or you have a Care Plan - for the purpose of their implementation – pursuant to art. 6(1)(b) GDPR;
- 5) to fulfill the Company's legal obligations related to the concluded agreements (e.g. tax or customs clearance) - pursuant to art. 6(1)(c) GDPR;
- 6) to prove proper performance of a concluded agreement or previous actions - based on art. 6(1)(f) GDPR - the justified interest of the Company in the processing (mainly storage) of data after the implementation of the agreement is to have the opportunity to be able to claim its rights or defend against any claims related to the above-mentioned agreement or precedent actions.

§ 5 Provision of personal data

1. Provision of any personal data is in most cases voluntary, however, it may in some cases be necessary, e.g. to reserve a place in queue of subscriptions mentioned above or to conduct business communications, obtain information about our products, answer questions or to negotiate terms of cooperation and therefore refusal to provide data may result in lack of response expected from the Company or we may be able neither to put you on reservation list nor to conclude an agreement.
2. Once an agreement is concluded between you and Sinterit, provision of personal data may be your statutory or contractual obligation, e.g. to ensure proper performance of the contract.

§ 6 Automated decision-making

Sinterit's Website, in principle, does not use automated decision-making within the meaning of article 22 GDPR. Should such a method be necessary for provision of specific services in individual cases, you will be informed separately and you will be asked for consent, if such consent is required by law.

§ 7 Cookies

1. Sinterit uses Cookies at the Website.
2. Cookies files are small fragments of the content, entered to user's web browser and reentered during further website access. Cookies files are kept at user's final device, which may be e.g. laptop, PC or mobile phone.
3. We process data included in Cookies files during your visit to the Website for the following purposes: a) identification of the user entering personal data, b) typing in contact form, c) customize Website's functionalities to your preferences, d) conducting statistics relating to using the Website, e) adjustment marketing content in the graphic way (display advertisement) and text way, using re-marketing, f) the analysis of your behavior and adjustment promotional offers.

4. In numerous cases software used to view websites (browser) allows by default storage of the Cookies in the user's final device. The user of the website may change at any time settings on Cookies. This settings may be changed in particular in such a way that blocks automatic service of Cookies in the browser, or informs about them every time a placement within user's device is going to happen. Specific information about possibilities and ways of servicing Cookies files are available at software settings of the browser. You may block Analytics service for display advertisement and adjust commercials in the advertisement/commercials section of the commercials preference Manager. It is also possible to download program blocking Google Analytics from website: <https://tools.google.com/dlpage/gaoptout/>
5. Limitations of using Cookies files may affect several functionalities of the Website.

§ 8 Recipients of your personal data

We may transfer your personal data to persons or entities that provides us with IT, marketing, sales, legal, tax or customs clearance, postal or transport services. Any such transfer will be made in accordance with GDPR.

§ 9 Transfer outside EEA

Your personal data may be transferred outside the European Economic Area (e.g. in connection with the Sinterit's use of the software of entities operating there). In the case of data transfer to other entities outside the EEA, the relevant safeguards required by the GDPR must be met. Sinterit ensures that transfer of personal data outside EEA is made in accordance with this Policy and, as the case may be, existence of specific Commission's adequacy decision or usage of suitable safeguards, e.g. standard data protection clauses. You can request additional information regarding your personal data by contacting the Administrator by e-mail to the following address: dane@sinterit.com.

§ 10 Retention of your personal data

1. Your personal data will be stored for as long as it is necessary to settle the matter in which you contact us and to fulfill any legal obligations of the Company related to it, subject to clauses 2 and 3 below.
2. If the processing of your personal data is based on your consent, your personal data will be stored until you withdraw your consent to the processing, subject to clause 3 below.
3. Your personal data necessary to prove the correct implementation of an agreement or of other Sinterit activities may be kept until the possible claims related to it are time-barred.

§ 11 Your rights

1. You have the right to request from the Company access to and rectification or erasure of your personal data or restriction of processing concerning your personal data and to object to processing as well as the right to data portability.
2. You have the right to withdraw your consent for processing of your personal data at any time, without affecting the lawfulness of processing based on consent before its withdrawal.

3. You have the right to lodge a complaint with the President of the Office for Personal Data Protection or other authority that is competent according to the applicable laws.

§ 12 Final provisions

1. In matters not regulated in this Privacy Policy the relevant provisions of GDPR and Polish laws shall apply.
2. Sinterit may change this Privacy Policy at any time. The changes take effect once the amended Privacy Policy is published on the Website. We will inform you about the updates by e-mail or posting information at the Website.